

CODE OF ETHICS

A code of ethics is a set of ethical principles and standards designed to guide groups of people in taking acceptable and approved action. The following code of ethics is hereby set for all coaches and personnel of the Columbus Grove School Athletic Department.

- A. To understand that the purpose of interscholastic athletics is to promote the physical, mental, moral, and social well-being of the student.
- B. To set an example of good conduct for their team members, students, and the general public.
- C. To respect the decisions of officials and remain undemonstrative in accepting these decisions.
- D. To be courteous to visiting teams and officials.
- E. To strive for a good working relationship with the opposing coaches and schools.
- F. To achieve a thorough knowledge and understanding of the rules of the game.
- G. Abide by all policies of the Columbus Grove Athletic Policy Handbook.
- H. Be loyal to your fellow personnel and to your school.

JOB DESCRIPTIONS

ATHLETIC DIRECTOR

The Athletic Director shall:

1. Negotiate written contracts for all games.
2. Handle all correspondence concerning athletics and contests.
3. Notify officials one week in advance of contests.
4. With the assistance of the coaching staff and custodians, prepare the gymnasium and football field for all home events.
5. Contract officials and pay fees.
6. Hire police protection for high school home Varsity football & basketball games.
7. Assist coaches when necessary for making arrangements for away events.
8. Keep a record of all physical examination cards and notify coaches of anyone who does not have a card on file.
9. Arrange for an E.M.S. unit to be present at all home Varsity football games.

The Athletic Director shall:

1. Make all expenditures on the proper requisition form with the approval of the high school principal.
2. With the assistance of the head coach in each sport, prepare an annual budget to be incorporated into the total athletic budget.
3. Prepare the Athletic Department budget to be presented to the Board of Education for approval.
4. Prepare purchase orders in advance when ordering merchandise or paying for services.
5. Present all bills to the Activity Treasurer for payment when merchandise has been delivered.
6. Arrange for payment to all ticket sellers, scorers, timers, announcers, and other game helpers.
7. Keep the administration informed of the condition of the athletic field.
8. Keep the award system up to date.
9. Order all awards for the coaches in advance of the presentation.
10. Prepare all awards for the coaches in advance of the presentation.
11. With the help of the head coach, make all the necessary arrangements for the awards banquet.

The Athletic Director shall:

1. Supervise the promotion and public relations for all inter-scholastic athletics.
2. Develop a courteous relationship with colleges, press, the public, and other schools.
3. Keep the administration fully informed of the total athletic program.
4. Provide the administration and the entire coaching staff with a complete schedule of all athletic events.
5. With the help of the head coach and LEO club advisor, secure all the necessary assistance for high school home athletic events; i.e., scorers, timers, announcers, ticket sellers, linesmen, etc.
6. Prepare necessary facilities for representatives of radio and press.
7. Keep inventory of all athletic equipment and supplies as submitted by coaches of respective sports at the end of the season.
8. Order and maintain an adequate supply of necessary training supplies.
9. Supervise the home Varsity football and boys J.V. and Varsity basketball games and arrange for the supervision of all home athletic events in the high school.

The Athletic Director shall:

1. Be responsible for adhering to all rules and regulations of the Ohio High School Athletic Association and notify coaches and athletes of any infractions that he may observe.
2. Be responsible for adhering to all rules, regulations, and policies of the Columbus

Grove Board of Education.

3. Distribute all league passes and tickets to head coaches for distribution to bookkeepers, helpers and other appropriate personnel.
4. Pay the officials, police, ticket takers, announcers, clock operators, and other workers by requisitioning funds through the purchase order process.
5. Maintain a record of the athletic budget on file including breakdown of per sport expenditures/revenues.

FACULTY MANAGER

Function: Provides assistance to the Athletic Director in coordination of assigned responsibilities dealing with ticket sales and in the handling and budgeting of the Athletic Department funds.

Duties:

1. Accepts the responsibilities for the functioning of an efficient program under his/her jurisdiction.
2. Coordinate ticket sales and financial accounting with all phases of the athletic program.
3. Works closely with the Athletic Director and Principal in the total operation.
4. Arranges for the purchase of tickets to be used in athletic contests.
5. Conducts advanced sale of game tickets and sees that the principal of the middle school and the elementary school have tickets for pre-sale of football and basketball contests; also that tickets for pre-sale are sent to visiting schools well in advance of the game.
6. Contact those who are to help with the game duties, such as ticket takers and sellers.
7. Prepare a game record sheet of all games showing the number of tickets sold, money received, and running expense of the game.
8. Summarize season ticket sales in the form of a report.
9. Arrange for yearly physicals with local health professional.
10. Distribute forms and make announcements for dates/times of yearly physicals.
11. Coordinate ImPACT concussion testing/implementation with Athletic Trainer.
12. Purchase and prepare refreshments for sports' award ceremonies.
13. Serve as Secretary/ Treasurer of the Columbus Grove Athletic Board.

A. Secretary of Athletic Board

1. Take minutes at meeting
2. Send a copy of minutes to each member
3. Send notice of meeting date to all members
4. Non-voting member of Athletic Board

B. Treasurer of Athletic Board

1. Responsible for tickets and stamps at games
2. Responsible for receipts and ticket takers at games

3. Keep records of finances of programs
4. Responsible for schedule and window cards

C. Help Athletic Director in any athletic endeavor in which he asks assistance.

HEAD COACH

1. The head coach is directly responsible to the building principal.
2. The head coach must strive for good communication.
3. The head coach will cooperate with the administration in regard to assignment of assistant coaches.
4. The head coach is responsible for all activities of his team and the individual members of the team on the field or floor, in the locker rooms, and on the bus.
5. The head coach, working with and through the athletic director, the administration, and the custodial staff is responsible for the condition of his playing area.
6. Coaches will be aware that the main objective of a school sports program is the development of citizenship, sportsmanship, and the physical well being of the individual.
7. Head coaches will make specific assignments to assistant coaches and follow through to see that the assignments are properly carried out.
8. Coaches are responsible for keys and will not give keys to students.
9. Head coach will be responsible to make sure that the locker room is clean and that all doors and windows are secure.
10. The head coach is responsible for ordering new equipment, planning a budget, seeing that equipment is properly checked out and in, and for maintaining an inventory.
11. The head coach will work closely with the athletic director in all scheduling for his sport.
12. The head coach will be alert for injuries or possible injuries. Assignments will be made so that proper attention is given to an injured participant.
13. Head coach will channel all purchase requests to the Boosters after prior approval of the Athletic Director.

ASSISTANT COACH

Responsible to: Head Coach

Function: To cooperate with the head coach in the assigned interscholastic sport in maintaining a quality program within the policy framework of the school district.

Duties:

1. Assistant coaches of each sport cooperate with the Head Coach, Athletic Director, and the High School Principal in performing the following duties related to the school athletic program.

2. In the absence of the Head Coach, assume the responsibility for maintenance of facilities and personnel.
3. Report all injuries, misconduct, or other unusual situations to the Head Coach.
4. Attend all practices beginning the first day to end of the season along with being available for all staff meetings and scouting assignments.
5. Assume all duties as assigned by the Head Coach.

CHEERLEADING ADVISOR

Responsible to: Principal

Function: To coordinate all aspects of the cheerleading program, including football and basketball within the policy guidelines adopted by the Board of Education and to cooperate with the school personnel to maintain a quality cheerleading corps.

Duties:

1. Plan and direct cheerleader selection and tryouts.
2. Be in attendance at all cheerleading practices held at the school.
3. Approve cheerleaders' uniforms.
4. Make sure all cheerleaders have a physical examination and it is turned in to the Athletic Director's office.
5. Appoint a cheerleader captain.
6. Supervise all school activities sponsored by the cheerleaders during the sporting events.
7. Approve all pep session programs.
8. Assume responsibility for the conduct of cheerleaders during the sporting events.
9. Be in attendance at all Varsity contests or inform the Principal in advance that you will not be there and make arrangements for the supervision of the cheerleaders.

ATHLETIC TICKET POLICY

Complimentary Tickets

All full time employees of the Columbus Grove Local Schools are entitled to free general admittance to all athletic events. Staff members will be given a sports pass for admittance to athletic events. Passes are nontransferable. Persons found giving their pass to others for admittance will lose the privilege of free admittance to athletic events. The school employee pass does not include admittance to Putnam County League tournaments, league meets, or other tournament events held here at Columbus Grove Schools.

Game help will be admitted free.

School Year Passes with Reserved Seats – Two each for the following:

Members of the Board of Education

Superintendent

Building Principals

Athletic Director

Faculty Manager

Head Coaches

Cheerleader Advisor (senior high)

Reserved Seats - Two for those coaches of sports with reserved seating:

Assistant Coaches (in season only)

Junior High Coaches (in season only)

Free Admission - Coaches of sports with no reserved seating are admitted to sporting events of all levels of the sport they are coaching (Junior High, Freshmen, JV, and Varsity):

Assistant Coaches (in season only)

Junior High Coaches (in season only)

If the responsibilities of a coach or cheerleading advisor are shared with another person, only one pass and one reserved seat will be given to each coach or advisor sharing the responsibilities.

Junior High Admissions

Junior High athletes and cheerleaders will not be admitted free to any Varsity athletic contests. One game per year in football and basketball will be set aside to recognize the athletes in each of these sports and they will be admitted free that night only.

ATHLETIC TICKET PRICES

General Admission

	<u>Adults</u>	<u>Student</u>
* Varsity Football	\$5.00	\$4.00
Jr. High Football	3.00	2.00
Volleyball	5.00	4.00
Jr. High Volleyball	3.00	2.00
*Boys Varsity Basketball	5.00	4.00
Girls Varsity Basketball	5.00	4.00
Jr. High Boys & Girls Basketball	3.00	2.00
Wrestling	5.00	4.00
Cross Country Invitational	1.00	1.00
Varsity Track Invitational	5.00	4.00
Varsity Track PCL	3.00	2.00
Jr. High Track PCL	3.00	2.00

*All tickets at game: \$6.00. Pre-sale only for Varsity football and boys JV and Varsity basketball.

RESERVED SEATING, SEASON TICKETS, SPORTS PASSES

FALL

ADULT

	Regular Price	Employee Price
1. Reserved seat season ticket for football.....	\$35.00	\$5.00
2. Fall sport season pass.....	\$50.00	
3. Fall sport season pass w/ reserved seat for football.....	\$60.00	

STUDENT

1. Season ticket for football.....	\$17.00
2. Fall sports pass.....	\$30.00

FAMILY

	Regular Price	Employee Price
1. Family fall sports pass.....	\$150.00	\$125.00
2. Family sports pass w/ 2 reserved seats for football.....	\$160.00	\$135.00

WINTER

ADULT

	Regular Price	Employee Price
1. Reserved seat season ticket for boys basketball.....	\$65.00 (11 home games)	\$10.00
2. Winter sports pass.....	\$80.00/ per person	
3. Winter sports pass w/reserved seat boys basketball...	\$90.00/ per person	

STUDENT

1. Season ticket for boys basketball.....	\$40.00 (11 home games)
2. Winter sports pass.....	\$50.00

FAMILY

	Regular Price	Employee Price
1. Family winter sports pass.....	\$180.00	\$140.00
2. Family winter sports pass w/ 2 reserved seats for boys' basketball.....	\$200.00	\$145.00

SCHOOL YEAR

FAMILY

	Regular Price	Employee Price
1. Family sports pass for fall and winter.....	\$300.00	\$220.00
2. Family sports pass for fall & winter w/ 2 reserved seat...	\$330.00	\$230.00

SENIOR CITIZEN PASS

Members of the Columbus Grove School District who are 65 years of age by August 15th may obtain a Senior Citizen Athletic Pass from the Athletic Office. This pass allows free general admission to Columbus Grove Athletic home events. This pass is non-transferable and does not guarantee admission to athletic events deemed a sellout. This pass does not include admission to Putnam County League tournaments, Northwest Conference tournaments, Invitationals or other athletic tournaments held here at Columbus Grove Schools. The pass shall be purchased for \$25.00 and there will be a \$5.00 charge for any pass needing to be replaced.

TICKET SALES PROCEDURES

The following procedure will be followed for games that look to be sellouts.

Home Games

Wednesday or two days before game:

Tickets will be sold to Varsity and J.V. players and cheerleaders.

Each will be allowed 4 tickets, unless there are special circumstances.

Thursday or day before game:

Tickets will be sold to high school students starting with:

Seniors, Juniors, Sophomores, then Freshmen.

Each may purchase one student ticket.

Thursday evening or night before game:

Remaining tickets will be sold to the general public.

Each person may purchase 2 tickets.

Away Games

Two days before game:

Tickets will be sold to coaches in sport, J.V. and Varsity players, and cheerleaders. Each will be allowed to purchase 6 tickets.

Day before game:

Tickets will be sold to high school students starting with seniors, then juniors, sophomores, and freshmen. Each may purchase one student ticket.

Tickets will be sold to season ticket holders and certified staff. One ticket per season ticket holder and certified staff or 2 per family.

Remaining tickets will be sold to the general public. Each person may purchase two tickets.

TEAM MEMBER AWARDS

Any award given to a team member that may be considered personal in nature must be approved in writing from the OHSAA.

The guidelines for personal type items are explicit:

“Approved athletic awards which may be accepted from any source consist of those usually given such as letters, ribbons, scrolls, banners, medals, belt buckles, gold footballs, basketballs, baseballs, track insignia, lapel pins, plaques, cups, trophies, and college scholarships paid directly to the college of choice by the donors.”

Awards from any source, which will not be approved by the Association for participation in interscholastic athletics consists of sweaters, blazers, jackets, rings, and any other than those listed in the preceding paragraph.

REQUIREMENTS FOR AWARDS

Baseball:

1. Play in at least 50% of the games
2. Start in at least 25% of the games
3. Specialty player may not meet above requirements
 - a. Pinch hitter
 - b. Defensive sub
 - c. Relief pitcher
4. Maintain academic standards

Boys and Girls Basketball – participate in one-half of all quarters the team plays during the season.

Cross Country:

1. Must participate in at least 9 meets
2. Must average 10 points per meet based on 12 meets and the following system:
 - a. Each runner will be given 1 point for participating in each meet.
 - b. Each runner will be given 1 point for each runner that he beats in the top $\frac{3}{4}$ of all runners competing.
 - c. If a race is designated as J.V., each runner will be given 1 point for each person he beats in the top $\frac{3}{8}$ of all runners competing.

Football – One-half of all quarters the team plays during the season. A quarter is defined as two (2) consecutive plays.

Softball-

1. Play in at least 50% of the games.
2. Play in at least 50% of the team innings.

Volleyball – must participate in one-third of all games played.

Wrestling – Must score 18 team points in Varsity matches.

Team Manager

1. Student must be enrolled in Columbus Grove High School (Grades 9 – 12)
2. Student must meet academic eligibility requirements of a student athlete.
3. Student manager must attend all practices and games unless excused by head coach.
4. Student manager will receive the appropriate award for the level of the sport he/she is a manager. (I.E. freshman team manager will receive freshman award.)

Track (Boys) – Must score 20 points during the season OR meet minimum requirements per event based on grade level. Requirements on file in the AD office.

Track (Girls) – Must score 20 points during the season; points can be earned at meets, plus self-improvement points and school record points. May also letter by meeting minimum requirements per event based on grade level.

A coach may, in the event of unusual circumstances, award a Varsity letter to a participant who has not met the minimum requirements.

An athlete must attend the awards ceremony in order to receive his or her award unless excused personally by the coach before the awards ceremony.

An athlete must have all equipment turned in or accounted for in order to receive his/her award.

*Seniors in football may buy one or both of their game jerseys at the conclusion of the season. The price will be determined by the age of the jersey, not the condition. Coach and AD will set the price.

**Seniors in other sports may purchase their game jerseys. Prices will be determined by the AD and the head coach of the sport played.

SPECIAL AWARDS

Each sport will be allocated \$200.00 for “special” awards.

Baseball:

1. Co-Captain – Plaques
2. Mr. Offense – B.A., R.B.I, O.B.A., Runs, S.B.’s
3. Mr. Defense – Fielding Avg. according to position
4. Pitching Ace – E.R.A. and Effectiveness
5. Mr. Hustle or Enthusiasm – Coachable and Keep the team fired-up
6. Coach’s Award

Boys Basketball:

Plaques to all senior players listing accomplishments from the season.

Girls Basketball:

1. Best Free Throw %
2. Best Field Goal %
3. Top Rebounder
4. Most Steals
5. Most Assists
6. Best Defensive player
7. Coach's Award (Optional)

Cross Country:

1. #1 Runner
2. #2 Runner
3. #3 Runner

Number may vary from year to year based on performances. Ranking determined by yearlong point system.

Football:

1. Outstanding Offensive Player
2. Outstanding Defensive Player
3. Outstanding Lineman
4. Bulldog Award
5. Linebacker
6. Dave Jones Award

Softball:

1. Top Offensive Player
2. Top Defensive Player
3. Top Pitcher
4. Coach's Award
5. MVP

Boys Track

1. Championship T-shirt

Girls Track

1. High Scorer (MVP)
2. Most Improved
3. Bulldog Award (For Team Leadership)
4. Outstanding Freshman
5. Outstand in Performance/Specific Events or Event Areas as hurdles, field events, relays, sprints, distance

Volleyball:

1. High Scorer
2. MVP
3. Most Improved
4. Best Offensive Player (Net Play)
5. Best Defensive Player
6. Outstanding Setter

Wrestling:

1. Todd Sparks Memorial 110%
2. Most Improved Wrestler
3. Most Take Downs
4. Most Pins
5. Most Valuable Wrestler

ATHLETIC AWARD SYSTEM

Junior High

7th Grade:

Football, Basketball, Wrestling, Track, and Volleyball – Certificate

8th Grade:

Football, Basketball, Wrestling, Track, and Volleyball – certificate

High School

Freshman:

A freshman will receive numerals in the first sport in which they participate along with a certificate of participation. If they earn either a JV or Varsity award, they will receive their numerals along with their appropriate award.

Junior Varsity:

All JV awards will be a medal and a certificate of participation. Any student not receiving a Varsity award will receive a JV award.

Varsity:

First Year: 7" CG letter, a metal insert of that sport, a service bar, plus a large certificate of award. Any athlete that has already earned his letter in another sport will receive only the insert, bar, and certificate.

*NOTE: Any bar, insert, or star lost will be replaced at a cost of \$3.00 per item.

Second Year: An embroidered patch of that sport, a service bar, and a large certificate of award.

Third Year: A plaque with metal plate, a service bar, and a large certificate of award. The plaque will be inscribed as follows:

YEAR
SPORT
NAME

Fourth Year: A service bar, large certificate of award, and a trophy inscribed as follows:

YEAR
4th YEAR AWARD
NAME

CAPTAINS: Will receive a metal star insert.

HALL OF FAME FOR INDIVIDUALS (9 – 12)

The following criteria were adopted by the athletic board for any individual to be considered for a state-of-Ohio-shaped placard being placed in the gym as a member of the Columbus Grove Athletic Hall of Fame.

<u>Sport</u>	<u>Criteria</u>
1. Volleyball	1 st or 2 nd team All-State
2. Boy's Cross Country	Top 12 at state meet
3. Girl's Cross Country	Top 12 at state meet
4. Golf	1 st or 2 nd team All-State
5. Football	1 st team All-State
6. Boy's Basketball	1 st or 2 nd or 3 rd team All-State
7. Girl's Basketball	1 st or 2 nd or 3 rd team All-State
8. Wrestling	State Champion
9. Boy's Track & Field	State Champion
10. Girl's Track & Field	State Champion
11. Softball	1 st team All-State
12. Baseball	1 st team All-State
13. Recommended by Head Coach and approved by a three fourths vote of the Athletic Board.	

In the event that an athlete meets the above criteria in two or more sports, only one plaque for the athlete will be placed in the Hall of Fame.

This criterion is to be effective with the 2004-2005 school year.

HALL OF FAME FOR HIGH SCHOOL TEAMS

The following criteria must be met for a team to have its picture placed in the team Hall of Fame:

- a. Teams involved in league competition, either NWC or PCL, must win a league championship. (Volleyball, Golf, Football, Cross Country, Wrestling, Basketball, Track, Softball, Baseball)
- b. Recommendations made by Head Coach and approved by three-fourths vote of the Athletic Board.

TRAINING RULES

Athletics are an important part of a well-rounded education. All students are encouraged to participate in this privilege, but the privilege CAN be denied. True athletes adhere to training rules the entire year.

The school's athletic programs should have a basic goal to promote the best possible growth and development of students. It is illegal for students to use, possess, or have for sale alcohol, tobacco, or drugs.

As a result, students and/or student groups that become involved in alcohol, tobacco, or drugs will not become the best that they can be in their school roles. It is the duty and the responsibility of all community adults and organizations to help the youth become the best they can be, as students, and to help them grow into law-respecting adults. The illegal and improper use of alcohol, tobacco, or drugs usually results in long-range problems for the individual, the family and the community.

This policy is cumulative for grades seven (7) through twelve (12) and is in effect from August through June.

If a student is determined to be in possession of, or use tobacco, alcohol, or illegal drugs(including steroids) by an administrator, faculty member, staff, or coach, the following will apply:

FIRST OFFENSE

1. Parent conference with the coach.
2. Student will be denied participation in 20% of the regular season schedule.
3. The student must complete the Insight Program through the Putnam County Board of Education.

SECOND OFFENSE

1. Parent conference with the coach.
2. Student will be denied participation in 50% of the regular season schedule.
3. The student must complete the Insight Program through the Putnam County Board of Education with the understanding that he/she may be required to go through assessment with the Putnam County Abuse Center.

THIRD OFFENSE

1. Parent conference with the coach.
2. Student will be denied participation in all athletic sports for a minimum of one calendar year.
3. The student must request to attend the Insight Program without failure or interruption. Failure to complete the recommended program will result in continued denial of participation from the date of the violation. The request must be made to the disciplinary council.

Once the denial of participation requirement has been completed by the student, they may be currently enrolled or attending the Insight Program and be permitted to resume athletic participation.

If denial of participation occurs with less than the required number of games/events left, the Insight Program must be completed to receive an award.

Any financial responsibilities are those of the parents/student. Parent will be informed of any disciplinary action concerning the above, by letter, from the coach, athletic director, or principal.

Any violations will be presented to the head coach of that sport and that coach and the athlete will meet to go over the violations. The parent may make a request for review of the policies and violation through the athletic director.

MISCELLANEOUS POLICIES

Overnight Trips – the Athletic Director and the Principal must approve any overnight trips made by team members.

Injury and Illness – Participation of a student who has been ill or injured must be approached with great caution. If there is any question as to the physical condition of an athlete, a physician should be consulted.

Any athlete who has been attended by a physician because of an injury that occurred during a practice or game may not practice or participate in a contest until the physician and parent have signed the appropriate written permission form.

Attendance – Tardiness – Any squad member who does not report to school without having a pre-approved excuse is ineligible to participate in practice or a game that day.

Relationship with Officials – Under no circumstance may a coach remove his team from a playing area because of dissatisfaction with the game officials.

Excusing Athletes from School, Class, or Study Hall – No squad members, including managers, may be excused from school or class without the permission of the Principal. Squad members may not be excused from study hall unless they are directly supervised by the excusing coach and those students must not be in the hallways, the gym, or areas used by other persons.

Fund Raising – Fund raising projects for athletic teams must be approved by the administration (Principal, Superintendent, School Board).

College Recruiters – All college recruiters must report to the Principal's office upon entering the building. Conferences with the athletes must take place during the course of the school day. Athletes may not be excused from class or study hall without the permission of the Principal. Discretion must be used when an athlete is involved in more than one sport.

Scrimmages – A scrimmage is defined as a time when a Columbus Grove team or portion of a team opposes a team made up of non-Columbus Grove members on a single day. All interscholastic scrimmages shall be made with the prior approval of the Athletic Director.

Banquets – Awards Programs – Each coach will set up the type, the place, and the date of their awards banquet in cooperation with the Principal and the Athletic Director.

Junior High coaches will set up their own informal awards programs. It is recommended that these awards programs be held at the school or at a local facility in Columbus Grove.

Athletic Boosters – Attendance at Booster Club meetings is encouraged for all coaches. The Athletic Director must approve all purchase requests directed to the Boosters first. (See item #13 under Head Coach job description).

STATE TOURNAMENT AND CLINIC EXPENSES

A total of \$500.00 for each varsity school sponsored sport is allocated to attend clinics and/or the State Tournament of the following:

- a. Boys' Cross Country
- b. Girls' Cross Country
- c. Football
- d. Volleyball
- e. Golf
- f. Boys' Basketball
- g. Girls' Basketball
- h. Wrestling
- i. Baseball
- j. Boys' Track
- k. Girls' Track
- l. Softball
- m. Athletic Director

TEAM TOURNAMENT EXPENSES

Teams and individuals advancing to regional or state competition may request monies for a meals and overnight lodging, if an overnight stay is necessary. The athletic department will pay the following:

Breakfast	\$6.00
Lunch	\$10.00
Dinner	\$25.00
Lodging	\$100.00 per night

COACH'S CLINIC EXPENSES

Coaches requesting to attend athletic clinics must first request a professional day from the superintendent. After getting permission from the superintendent, a coach needs to request expenses money from the athletic director. Listed below are the amounts the athletic department will reimburse coaches for clinic expenses.

Breakfast	\$6.00
Lunch	\$10.00
Dinner	\$25.00
Lodging	\$100.00

ATHLETIC BOARD MEMBERS

Members of the Columbus Grove Athletic Board shall consist of the following:

- Superintendent
- High School Principal
- Elementary Principal
- Athletic Director
- Faculty Manager
- Board Member
- Head Coach of each sport

ATHLETIC BOARD MEETING DATES

The members shall meet four times a year:

- Teacher's workday at the beginning of the year
- Between fall and winter sports
- Between winter and spring sports
- Teacher's workday at the end of the year

If any one person holds two or more positions, such as head volleyball coach and head track coach, they will only have one vote on items voted upon.

2013-14 ATHLETIC BOARD MEMBERS ADMINISTRATORS

1. Superintendent	Nick Verhoff
2. High School Principal	Brian Best
3. School Board Representative	Brent Stechschulte
4. Athletic Director	Terry Schnipke
5. Ticket Manager	Jill Maag (non-voting member)

HEAD COACHES

6. Cheerleaders	Traci Kohls
7. Volleyball	Susan Jones
8. Boys Cross Country	Terry Schnipke
9. Girls Cross Country	Jason Jay
10. Football	Andy Schafer
11. Girls Basketball	Brian Schroeder
12. Boys Basketball	Ryan Stechschulte
13. Wrestling	Eric Siefker
14. Boys Track	Chris Grothaus
15. Girls Track	Tim Staley
16. Baseball	Cory King
17. Softball	TBA
18. Golf	Travis Gallmeier

GAME HELP, OFFICIALS FEES, TEAM EXPENSES

CROSS COUNTRY

Officials

Starter for Cross Country Invitational	\$150.00
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VOLLEYBALL

Officials

Varsity	\$70.00(NWC) \$60 (PCL)
Freshmen	\$40.00
Junior High	\$50.00

Game Help

Scorekeeper	\$20.00 per game
Timer	\$20.00 per game
Libero Tracker	\$10.00 per game

FOOTBALL

Officials

Varsity	\$60.00
Junior Varsity	\$40.00
Freshmen	\$40.00
Junior High	\$40.00

Game Help

Announcer	\$20.00 per game
Spotters	\$20.00 per game
Clock Operator (VAR/ JH-9 th)	\$20.00/ \$15 per game
Video Camera Operator	\$20.00 per game
Yard markers and downs crew	\$10.00 per person/ game(4)

BASKETBALL

Officials

Varsity	\$65.00 (PCL) \$60.00 (NWC)
Junior Varsity	\$40.00
Freshmen	\$40.00
Junior High	\$50.00

Game Help

Scorekeeper (varsity/jv)	\$20.00 per game
Scorekeeper (JH) / (9 th)	\$15.00 / \$10 respectively
Timer	\$20.00 per game
Video Camera Operator	\$20.00 per game
Announcer	\$20.00 per game

TRACK

Officials

Starter for Varsity Meets	\$60.00 Dual, \$90 Tri & Quad Meets
Starter	\$100.00 Invitational and League Meets
Clerk of Course	\$50.00 Invitational and League Meets
Starter for Junior High Meets	\$60.00 Dual, \$90 Tri & Quad Meets
Meet Manager	\$150.00 Inv., PCL Track Meet

INV/PCL TRACK MEET HELP

Field event helpers	T shirt
Track helpers	T shirt
Scorekeeper	T shirt
Stat sheet runners	T shirt

BASEBALL/ SOFTBALL

Officials

Varsity	\$60.00
Junior Varsity	\$60.00

WRESTLING

Officials

Varsity and J.V.	\$60.00(dual) , \$90(tri/quad), \$150 (inv)
Junior High	same

OTHER

Ticket Sellers

	\$15 (JV/VAR, JH if 2 games)
	\$10 (JH or 9 th , if only 1 game)
Scorers/Timers	\$15 for 2 games
	\$10 for 1 game
Event Supervisors (adults)	\$45
Other (chairs, ropes, crowd control)	\$10 per night