

## OIAAA/OHSAA "AWARD OF EXCELLENCE" CHECKLIST

*Order of submitted data*

- \_\_\_ "Award of Excellence" cover sheet
- \_\_\_ Athletic Department philosophy statement
- \_\_\_ BOE adoption of Athletic Department philosophy
- \_\_\_ Athletic Department philosophy posting in: Coaches handbook, Athlete/Parent Handbook, online
- \_\_\_ Athletic Administrator's professional development example
- \_\_\_ Example agenda of in-house coaching staff meeting/training session
- \_\_\_ Example of promotion of coach education
- \_\_\_ Example of Budget process
- \_\_\_ Verification of Athletic Administrator's membership in OIAAA
- \_\_\_ Example of sport-specific "Cautionary Statement" (identified with school name)
- \_\_\_ Accessibility/Equity example
- \_\_\_ Description of Coach/Program assessment process
- \_\_\_ Five technology/media utilization examples
- \_\_\_ Example of "Emergency Action Plan" (identified by sport-specific and school data)
- \_\_\_ Example of non-contest engagement within interscholastic athletic program
- \_\_\_ Example of promoting educational mission of interscholastic athletics within school/community