



Minutes - Executive Committee Meeting

May 20, 2012

10:00 a.m. @ OHSAA Offices

State Conference Planning Committee:

- The Planning Committee led by Tim Erickson and members of the Southwest District State Conference Committee met from 9:00 a.m. to 10:00 a.m. to discuss the details of the 2012 OIAAA Athletic Directors Conference.
- The Conference will be held on November 11-13, 2012 at the Easton Hilton.

OIAAA Protocols Items:

Motion Items:

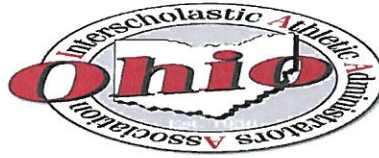
- A motion was made by Tim Erickson and seconded by Chris Fahim to appoint Paul Powers as Secretary of the OIAAA for the duration of the term held by Bruce Brown because he was appointed Executive Director of the OIAAA. Powers will hold this position until after the State Conference in 2013. Motion Passed 12-0.
- A motion was made by Paul Powers and seconded by Erik Beun that the OIAAA position to the OHSAA Board of Control be the Executive Director of the OIAAA. It was decided that Tim Erickson would finish out his last year (2012-2013) on the board. Bruce Brown would start in this role at the start of the 2013 – 2014 school year.

Called to Order:

- The meeting was called to order by President Matt Shomper at 10:05 a.m.

Attendance:

Executive Director:	<input checked="" type="checkbox"/> Bruce Brown (Northeast)	District Rep. Central:	<input checked="" type="checkbox"/> Mike Ferguson
Past President / Program Chair:	<input checked="" type="checkbox"/> Tom Farbizo (East)	District Rep. East:	<input checked="" type="checkbox"/> Erik Beun
President:	<input checked="" type="checkbox"/> Matt Shomper (Southwest)	District Rep. Northeast:	<input checked="" type="checkbox"/> Paul Moses
President Elect:	<input checked="" type="checkbox"/> Tim Erickson (Northwest)	District Rep. Northwest:	<input checked="" type="checkbox"/> Chris Fahim
Secretary:	<input checked="" type="checkbox"/> Paul Powers (Northeast)	District Rep. Southwest:	<input checked="" type="checkbox"/> Tim Cook
Treasurer:	<input checked="" type="checkbox"/> Ralph Young (Retired Central)	District Rep. Southeast:	<input checked="" type="checkbox"/> Bo Arnett
Assoc. Treasurer:	<input checked="" type="checkbox"/> Randy King (Central)		
LTI Chair:	<input type="checkbox"/> Jim Rolfes (Retired Southwest)	OHSAA:	<input type="checkbox"/> Dr. Ross
Assoc. LTI Chair:	<input checked="" type="checkbox"/> Glen Gillespie (Northwest)	OHSAA:	<input type="checkbox"/> Jerry Snodgrass
Newsletter Chair:	<input type="checkbox"/> TBA (?)	OASSA:	<input type="checkbox"/> Ken Baker
Awards Chair:	<input checked="" type="checkbox"/> Bill Schumacher (Northeast)	Special Guest:	_____
Exhibit Chair:	<input checked="" type="checkbox"/> Charles Miley (Central)	Special Guest:	_____



OHSAA Board of Directors:

- Tim Erickson gave a report on the following items from the OHSAA State Board of Directors Meeting:
 - Competitive Balance
 - Start dates for the Fall of 2013
 - 2015 – 2016 week shift in Basketball
 - Homeless Kids
 - Wheelchair events in State Track meet in 2013
 - Booster Summit
 - Webinars hosting by OHSAA

OASSA:

- No report

COMMITTEES:

LTI:

- Glen Gillespie, Chair:
 - Kentucky Summer LTI July 29-31, 2012
 - Getting more instructors for LTI courses
 - Bruce Brown will share booths with OASSA and OHSAA at their conventions to promote LTI and OIAAA

Newsletter:

- Dick Weiss, Chair:
 - Current Newsletter submitted on April 28, 2012 will be out in four weeks

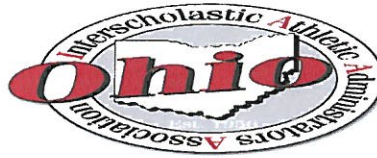
Motion Item:

- A motion was made by Tim Cook and seconded by Paul Moses that Glen Gillespie be appointed Newsletter Chair of the OIAAA. Motion passed 12-0.

Conference Vendors:

- Charlie Miley, Chair:
 - Asked for a list of committed sponsors that need booths for the 2012 State Conference
 - Vendors should submit checks to Randy King
 - Held a discussion about the Conference Vendor Packet

5/21/12



Awards:

- Bill Schumacher, Chair:
 - Award info needs to be returned in a timely manner
 - All award information needs to be submitted electronically

Conference Program:

- Tom Farbizo, Chair:
 - Discussion regarding the selected printer for the conference
 - All award information needs to be sent to Tom by 7/1/12

Web-Site:

- Tim Cook, Chair:
 - A lot of areas on the site were cleaned up
 - Held a discussion regarding the host of the site, Schedule Star

Minutes:

Motion Item:

- A motion was made by Tim Erickson and second by Bo Arnett that the minutes from the March 18, 2012 meeting be approved. Motion passed 12-0.

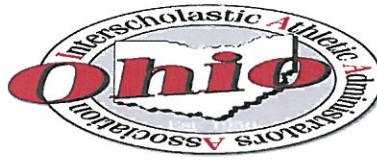
Financial Report:

- Accepted the resignation of long time treasurer Ralph Young for the purpose of retirement. The Executive Committee would like to thank Ralph and his wife Nancy for their twenty-four years of service to the organization. You will be missed, Ralph and Nancy! (see attached letter)

Motion Items:

- A motion was made by Tim Erickson and seconded by Chris Fahim that the Financial Report as presented be approved. Ending Balance as of May 20, 2012 = \$17,122.77. Motion passed 12-0 (see attached financial report)
- A motion was made by Paul Moses and seconded by Tim Erickson that Randy King become Treasurer of the OIAAA effective 7/1/12. Motion passed 12-0
- A motion was made by Matt Shomper and seconded by Paul Powers that the fiscal year for the OIAAA run from July 1 until June 30th each year. Motion passed 12-0.

5/21/12



Old Business:

Sponsorship Contracts:

- Bruce Brown provided an update regarding sponsorship contracts to the OIAAA
 - Royal Publishing will be donating a gift in kind plus a financial donation
 - Bruce is working on the following contracts: Side Effects, Free Recruiting Webinar, Webster Fitness and Cabanna Banner

Motion Item:

- A motion was made by Erik Beun and seconded by Paul Moses that the OIAAA enter into a sponsorship contract with Home Team Marketing. Motion passed 12-0.

Liability Insurance:

- Bruce Brown provided an update on obtaining Liability Insurance for the members of the OIAAA
 - This million dollar Liability Insurance would be available to members of the OIAAA

Motion Item:

- A motion was made by Paul Moses and seconded by Paul Powers that the OIAAA enter into a contract with K & K Insurance for a cost of \$3,500.00 to provide Liability Insurance to the OIAAA membership from July 1, 2012 until July 1, 2013. Motion passed 12-0. (see attached contract)

Section 2 Up-date:

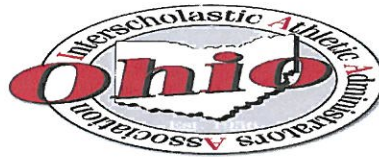
- Matt Shomper provided an update regarding the NIAAA Section 2 Meeting that was held in June 2012
 - A discussion was held regarding who will represent Ohio on the NIAAA Section 2 Board of Directors when our spot comes open in the rotation of officers.
 - All expense for officers attending the NIAAA Section 2 Meeting will be paid by the OIAAA

Budget Review:

- Matt Shomper gave a review of the Conference and Operational Budget for the 2012 – 2013 fiscal year (see attached)

Motion Item:

- A motion was made by Tim Erickson and seconded by Bo Arnett that the 2012 OIAAA Conference Fee be set at \$100.00. Motion passed 12-0.



New Business:

Vendors Fees:

- A discussion was held regarding the Vendors' fees for the State Conference and the Vendors' Registration packet. Bruce Brown and Charlie Miley will work together on the final details of this packet.

OIAAA Forms:

- A summary of the following OIAAA forms regarding updates was provided by Matt Shomper
 - Membership Form
 - LTI Form
 - State Conference Form

District Reports:

- Central:
 - None
- East:
 - Held their Spring Workshop last week. Matt Shomper and Jerry Snodgrass spoke to the group.
- Northeast:
 - Had their Spring Workshop in April with 86 members participating in the conference
 - Inquired if other Districts could attend each others workshops
- Northwest:
 - Had roundtable event last month.
 - Meeting in June to discuss Fall Conference
- Southeast:
 - Held golf outing last Friday with 11 members attending
- Southwest
 - Will be holding their annual golf outing on May 22, 2012

Adjournment:

Motion Item:

- A motion was made by Bo Arnett and seconded by Paul Moses to adjourn the meeting. Motion passed 12-0.
 - The meeting adjourned at 1:24 p.m.



Future Meeting Dates:

- Sunday, August 19, 2012 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.
- Sunday, October 21, 2012 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.
- Sunday, January 27, 2013 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.
- Sunday, March 17, 2013 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.
- Sunday, May 19, 2013 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.
- Sunday, August 18, 2013 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.
- Sunday, October 20, 2013 10:00 a.m. OHSAA Offices Conference Planning at 9:00 a.m.

Future OIAAA Conference Dates:

- November 11-13, 2012 Host Southwest Site Hilton Easton
- November 17-19, 2013 Host Northeast Site
- November 16-18, 2014 Host Northwest Site
- November 15-17, 2015 Host East Site
- November 13-15, 2016 Host Southeast Site
- November 12-14, 2017 Host Central Site

Future NIAAA Conference Dates:

- December 11-13, 2012 Place San Antonio, Texas
- December 13-17, 2013 Place Anaheim, California
- December 12-16, 2014 Place National Harbor, Maryland
- December 11-15, 2015 Place Orlando, Florida
- December 9-15, 2016 Place Nashville, Tennessee

May 20, 2012

Dear Friends and Colleagues,

With the preparation of this financial report, I am also preparing to retire from the position of your treasurer of the OIAAA. I began working with Larry Rood in 1988 to "learn the ropes." Larry was treasurer for 21 years and I told him I would not go 21 years. I have enjoyed this job for 24 years! Since 1989 I have been involved with keeping the OIAAA functioning financially. I have served thirteen Presidents, each one leaving a positive mark on this association.

With the current leadership, you will certainly remain the strong organization you have been in the past and will become even better in the future. Randy King is ready to take over and I will remain available to help him with whatever he asks. I do not want to remove myself from all of you. My association with the OIAAA has been a warm one. I am a life member and expect to attend all future conferences, health providing.

Best Regards to All,

Ralph

OIAAA MONTHLY FINANCIAL REPORT

March, 2012 – May, 2012

May 20, 2012 Meeting – OHSAA

March Financial Report – OIAAA

Opening Balance – March 1, 2012	Checking Account	\$ 4,486.01
	Savings Account	<u>14,440.42</u>
		\$18,926.43
	Expenses	\$2,276.97
	Receipts	<u>416.38</u>
		\$(1,860.59)

Checking Account Balance March 31, 2012	\$ 2,625.42
Savings Account Balance March 31, 2012	<u>\$ 14,441.73</u> Int \$3.31
	\$ 17,067.15

April Financial Report – OIAAA

Opening Balance – April 1, 2012	Checking Account	\$ 2,625.42
	Savings Account	<u>14,441.73</u>
		\$17,067.15
	Expenses	\$ 80.00
	Receipts	<u>256.00</u>
		\$ 176.00

Checking Account Balance April 30, 2012	\$ 2,801.42
Savings Account Balance April 30, 2012	<u>\$ 14,444.11</u> Int \$2.38
	\$ 17,245.53

May Financial Report – OIAAA (Partial)

Checking Account Balance, May 20, 2012	\$ 2,678.66
Savings Account Balance, May 20, 2012	<u>\$ 14,444.11</u>
Total Closing Balance, May 20, 2012	\$ 17,122.77

DATE	DESCRIPTION MARCH, 2012	CHECK NO	EXPENSES	DEPOSIT	BALANCE
					\$ 4,486.01
					\$ 4,486.01
VOID	Paul Moses NE Strongsville, 129 x 2 x 1.11(returned)	void 3819		\$ 286.38	\$ 4,772.39
3/27/12	Paul Moses, NE, Strongsville, 129 mi x 1.11	3828	\$ 143.19		\$ 4,629.20
					\$ 4,629.20
3/18/12	EXECUTIVE MEETING 3/18/12 at OHSAA				\$ 4,629.20
					\$ 4,629.20
	Tim Cook, SW 112 mi x 1.11	3829	\$ 124.32		\$ 4,504.88
	Tom Farbizo, E, Past Pres. 125 mi x 1.11	3830	\$ 138.75		\$ 4,366.13
	Bruce Brown, NE, Secy. Lake HS, 140 x 1.11	3831	\$ 155.40		\$ 4,210.73
	Bill Schumacher, NE, Revere Awards Chair 145 x 1.11	3832	\$ 160.95		\$ 4,049.78
	Matt Shomper, SW, President, 85 x 1.11	3833	\$ 94.35		\$ 3,955.43
	Paul Powers, NE, Aurora, 120 x 1.11	3834	\$ 133.20		\$ 3,822.23
	VOID Jim Rolfes	VOID 3835			\$ 3,822.23
	Tim Erickson, NW, Pres Elect. 100 mi x 1.11	3836	\$ 111.00		\$ 3,711.23
	VOID	VOID 3837			\$ 3,711.23
	VOID	VOID 3838			\$ 3,711.23
	Leesa Tierney, OIAAAA Web Mgr. 1st of 4 payments	3839	\$ 1,150.00		\$ 2,561.23
	Jim Rolfes, SW, LTI Coordinator 55 mi x 1.11,				\$ 2,561.23
	Postage, \$1.76, \$3.00 fax.	3840	\$ 65.81		\$ 2,495.42
3/28/12	Rod Lindsey, E, River View, Warsaw, OI & NI Dues	2650		\$ 130.00	\$ 2,625.42
					\$ 2,625.42
DATE	DESCRIPTION APRIL, 2012	CHECK NO	EXPENSES	DEPOSIT	BALANCE
					\$ 2,625.42
4/9/12	National Federation 1st quarter book sales 2012	11222		\$ 256.00	\$ 2,881.42
4/21/12	Worthington City Schools, double payment for NIAAA dues - return from NIAAA to Treasurer for Jeff Todd	3841	\$ 80.00		\$ 2,801.42
					\$ 2,801.42
					\$ 2,801.42
DATE	DESCRIPTION MAY, 2012	CHECK NO	EXPENSES	DEPOSIT	BALANCE
					\$ 2,801.42
5/9/12	Beuhler's Flower Shop, Mary L. Ross Funeral	3842	\$ 122.76		\$ 2,678.66
					\$ 2,678.66
					\$ 2,678.66

INSURANCE PROPOSAL FOR:
Ohio Interscholastic Athletic Administrators Association
OIAAA

5/10/2012



Proposed Policy Period: 07/01/2012 to 07/01/2013

Prepared by:
Scott Lunsford, Sr. Vice President
and
Serena McMullen, Underwriting Assistant

Ph: (800) 348-1839 ext. 5642
Fax: (847) 953-2873
Email: Scott.Lunsford@kandkinsurance.com

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CA Insurance License #0334819

This insurance proposal contains the premium quotations for which you applied. Any additional types of insurance coverage desired, but not specifically quoted in the proposal, such as property, auto, inland marine and/or excess liability etc...must be specifically requested of your K&K representative and a fully completed and signed application would need to be submitted to your K&K representative for evaluation. Actual coverages are detailed in the policy of insurance and is always subject to all terms, provisions, conditions, and exclusions as contained therein. You should not rely upon this generalized summary, but should consult the actual policy for a complete description and details regarding coverage.

INSURANCE PROPOSAL FOR:
Ohio Interscholastic Athletic Administrators Association
07/01/2012 to 07/01/2013

TERMS & CONDITIONS

- 1) Proposal expires 60 days from the date on front page of this proposal or the proposed policy effective date, whichever is sooner.
- 2) Payment terms: **100% down**
- 3) Please be advised that Counter and/or Starter checks without a coded check number, are not an acceptable form of payment. These should be replaced with an Official Bank Check, Cashier's Check or Money Order.
- 4) Acceptance of this proposal (ie: any request to bind insurance pursuant to the terms of this proposal) must be made in writing and must be received by K&K prior to the expiration of this proposal (please sign and return the following page of this proposal to bind coverage).
- 5) Certificates of Insurance will need to be collected by the insured from all contracted services, naming the insured as additional insured.

DUE PRIOR TO BINDING (PRECONDITIONS TO BINDING):

- 1) Must receive signed Terrorism Selection form (s).
- 3) Must receive fraud warning

This insurance proposal contains the premium quotations for which you applied. Any additional types of insurance coverage desired, but not specifically quoted in the proposal, such as property, auto, inland marine and/or excess liability etc...must be specifically requested of your K&K representative and a fully completed and signed application would need to be submitted to your K&K representative for evaluation. Actual coverages are detailed in the policy of insurance and is always subject to all terms, provisions, conditions, and exclusions as contained therein. You should not rely upon this generalized summary, but should consult the actual policy for a complete description and details regarding coverage.

INSURANCE PROPOSAL FOR:
Ohio Interscholastic Athletic Administrators Association
 07/01/2012 to 07/01/2013

PREMIUM SUMMARY
 (PREMIUM DOES NOT REFLECT OPTIONS OR CHANGES MADE TO ORIGINAL PROPOSAL)

COVERAGE PART	PREMIUM	BIND	
Property*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
General Liability*	\$ 3,500	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Participant Accident	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Inland Marine*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Crime*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Operations Package*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Auto*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Excess*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Optional Excess*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Workers Compensation*	\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Check Coverage Pages as some premiums may be fully earned.*

Gross Premium	\$	3,500.00
Surcharges	\$	-

PRODUCER/CLIENT AUTHORIZATION TO BIND COVERAGE	
After careful review of your proposal dated <u>5/10/2012</u> , we have decided to accept your proposal and would like to bind the coverages indicated above with an effective date of <u>July 1, 2012</u>	
_____ Signature and Title	_____ Date
I authorize K&K to send me future faxes regarding insurance products and services: <input type="checkbox"/> Yes <input type="checkbox"/> No	

This insurance proposal contains the premium quotations for which you applied. Any additional types of insurance coverage desired, but not specifically quoted in the proposal, such as property, auto, inland marine and/or excess liability etc...must be specifically requested of your K&K representative and a fully completed and signed application would need to be submitted to your K&K representative for evaluation. Actual coverages are detailed in the policy of insurance and is always subject to all terms, provisions, conditions, and exclusions as contained therein. You should not rely upon this generalized summary, but should consult the actual policy for a complete description and details regarding coverage.

INSURANCE PROPOSAL FOR:
Ohio Interscholastic Athletic Administrators Association

COMMERCIAL GENERAL LIABILITY Effective Dates: 07/01/2012 to 07/01/2013	Policy will be written: Admitted	National Casualty Company - AM Best Rating A+, XV
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COMMERCIAL GENERAL LIABILITY	
<u>Coverage</u>	<u>Limit</u>
General Aggregate	None
Products Completed Operations Aggregate	\$1,000,000
Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Damage to Premises Rented to You Limit	\$300,000
Premises Medical Payments	\$5,000
Legal Liability to Participants (see policy conditions)	\$1,000,000
Crisis Response - Each Crisis Event / Aggregate	\$25,000

General Liability - Additional Coverages:	
<u>Coverage</u>	<u>Limit</u>
Liquor Liability - Each Common Cause	No Coverage
Liquor Liability - Aggregate	No Coverage

Notable Exclusions: Asbestos; Nuclear Energy Liability; War Liability; Pollution with Hostile Fire Exception; Employment Related Practices; Fungi and Bacteria; Silica or Silica Related Dust; Lead Contamination; Recording And Distribution Of Material or Information in Violation of Law; Bodily Injury to Employees; Certified Acts Of Terrorism; Player vs. Player Claims, Fireworks, Medical Payments to Participants, Medical Payments to Volunteer Workers; Sexual Abuse; Airport; Aircraft/Hot Air Balloon, Motorized Vehicles, Watercraft and Powerboat, Dunk Tanks, Haunted Houses, Amusement Devices, Rodeos, Bungee Operations and Concerts

Covered Activities:
Coverage is provided for registered athletic directors of the Named Insured while performing athletic director duties involving scheduled, sanctioned and supervised OHSAA scholastic sports. Coverage also extends to the insured's annual and regional meetings

General Liability - Notes/ Notable Forms/ Terms & Conditions: CGL Broadened Coverage Endorsement (see attached) Ohio Common Policy Conditions; Earned Premium; Limitation Of Coverage To Designated Premises, Activities or Operations; Additional Insureds Owners And/Or Lessors of Premises, Sponsors or Co-Promoters;
Deductible: \$0

GENERAL LIABILITY PREMIUM Sub-total:	\$ 3,500.00
Policy is Non-Auditable	
Audit Terms: n/a	
FULLY EARNED MINIMUM PREMIUM:	\$ 3,500.00

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COMMERCIAL GENERAL LIABILITY

Definition of Participant:

The term participant shall include players, coaches, managers, staff members, team workers, referees, officials, scorekeepers, and all other personnel including, but not limited to, media personnel permitted to enter any restricted areas which are defined as those areas restricting access to general public spectators.

Additional Insureds:

Owners and/or Lessors of Premises, Sponsors and Co-Promoters, Coaches, Officials and Volunteers are additional insureds but only while acting within the scope of their duties for the insured (others by request and endorsement, subject to underwriting approval).

This insurance proposal contains the premium quotations for which you applied. Any additional types of insurance coverage desired, but not specifically quoted in the proposal, such as property, auto, inland marine and/or excess liability etc...must be specifically requested of your K&K representative and a fully completed and signed application would need to be submitted to your K&K representative for evaluation. Actual coverages are detailed in the policy of insurance and is always subject to all terms, provisions, conditions, and exclusions as contained therein. You should not rely upon this generalized summary, but should consult the actual policy for a complete description and details regarding coverage.

COMMERCIAL GENERAL LIABILITY BROADENED COVERAGE SUMMARY

Damage to Premises Rented to You - The limit has been increased to \$300,000 or the amount indicated on the Declaration Page. The damage to premises rented to you limit applies to all damage proximately caused by the same event whether such damage results from fire or explosion or any combination of the two.

Newly Acquired or Formed Organizations now have a 180 day reporting period.

Supplementary Payments - Limit for cost of bail bonds is increased to \$1,000 and the maximum daily payments for loss of earnings has been increased to \$500.

Non-Owned Watercraft - Expanded coverage for watercraft up to 51' in length.

Expected/ Intended Injury - Exclusion no longer applies to bodily injury or **property damage** resulting from the use of reasonable force to protect persons or property.

Definition of Bodily Injury - Now includes mental anguish, mental injury, shock, fright, humiliation, emotional distress, or death resulting from bodily injury, sickness or disease.

Unintentional Errors or Omissions - Coverage is now provided for any unintentional error or omission with description of or failure to, completely describe any premises or operations intended to be covered by the coverage part will not invalidate or affect coverage for those premises or operations.

Knowledge or Notice of Occurrence - Amended to read "Knowledge of occurrence, offense, claim or suit, by the agent, servant or employee of an insured shall not in itself constitute your knowledge unless one of your officers, managers or partners has received notice of the occurrence offense, claim or suit." Failure by an agent, servant or employee of an insured (other than an officer, manager, or partner) to notify us of an occurrence will not be constituted as failure to comply with this condition.

Personal and Advertising Injury Redefined - Amended to include any publication of material including, but not limited to oral, written, televised, videotaped or electronically transmitted publication or material that slanders or libels a person or organization's goods, products or services or violates a person's right of privacy. The definition is amended to provide consequential "bodily injury" arising out of malicious prosecution or abuse of process.

Personal and Advertising Injury Liability Exclusions - The exclusion language was expanded for material including, but not limited to, oral written, televised, videotaped or electronically transmitted publication of material for specified causes.

This insurance proposal contains the premium quotations for which you applied. Any additional types of insurance coverage desired, but not specifically quoted in the proposal, such as property, auto, inland marine and/or excess liability etc...must be specifically requested of your K&K representative and a fully completed and signed application would need to be submitted to your K&K representative for evaluation. Actual coverages are detailed in the policy of insurance and is always subject to all terms, provisions, conditions, and exclusions as contained therein. You should not rely upon this generalized summary, but should consult the actual policy for a complete description and details regarding coverage.



MANDATORY SIGNATURE SUPPLEMENT TO ALL APPLICATIONS, QUESTIONNAIRES, & ENROLLMENT FORMS

THE NOTICES CONTAINED ON THIS SUPPLEMENT APPLY TO ALL UNDERWRITING INFORMATION BEING SUBMITTED TO K&K INSURANCE GROUP, INC., INCLUDING APPLICATIONS, QUESTIONNAIRES AND ENROLLMENTS FORMS, FOR THE FOLLOWING PERSON OR ENTITY:

APPLICANT NAME: Ohio Interscholastic Athletic Administrators Association

FRAUD WARNING

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties (NY: not to exceed five thousand dollars and the stated value of the claim for each such violation) (Not applicable in CO, HI, NE, OH, OK, OR, or VT; in DC, LA, ME, TN and VA, insurance benefits may also be denied).

Colorado

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

New Jersey

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Ohio

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma

Warning: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

* * * * *

I understand that K&K Insurance Group, Inc., for the insuring company, shall be permitted but not obligated to inspect a proposed insured's, or an insured's, property and operations for underwriting purposes at any time. Neither the right to make an underwriting inspection nor the making thereof nor any report thereon shall constitute an undertaking, on behalf of or for the benefit of any insured, or other, to determine or warrant that such property or operations are safe or healthful, or in compliance with any standards, rules or regulations. Underwriting inspections when conducted are for the sole purpose of determining and/or improving the insurability of certain property and operations and not safety. I also understand that an insured is solely responsible for the safety of its facilities and operations and shall not rely upon any underwriting inspections to determine the safety of its facilities or operations and shall not diminish or forego its own safety practices and procedures.

I understand that the insurance company in determining whether to provide a quotation for insurance coverage will rely on the information contained in the application and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.

I also understand that no insurance will be in effect unless and until the insurance company, or K&K as its agent, provides a quotation offering to provide insurance coverage and the insurance company, or K&K as its agent, receives written notice that the terms and conditions contained in the insurance quotation provided are accepted.

APPLICANT'S SIGNATURE

PRODUCER'S SIGNATURE (if applicable)

PRINT NAME

PRINT NAME

DATE (MM/DD/YY)

DATE (MM/DD/YY)

National Casualty Company

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

TERRORISM RISK INSURANCE ACT

Under the Terrorism Risk Insurance Act of 2002, as amended, pursuant to the Terrorism Risk Insurance Program Reauthorization Act of 2007, effective January 1, 2008 (the "Act"), you have a right to purchase insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act. The term "certified act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

You should know that where coverage is provided by this policy for losses resulting from "certified acts of terrorism," such losses may be partially reimbursed by the United States Government under a formula established by federal law. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium for this coverage is shown below and does not include any charges for the portion of loss covered by the Federal Government under the Act.

You should also know that the Act, as amended, contains a \$100 Billion Cap that limits United States Government reimbursement as well as insurers' Liability for losses resulting from "certified acts of terrorism" when the amount of such losses in any one calendar year exceeds \$100 billion. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced.

CONDITIONAL TERRORISM COVERAGE

The federal Terrorism Risk Insurance Program Reauthorization Act of 2007 is scheduled to terminate at the end of December 31, 2014, unless renewed, extended or otherwise continued by the federal government. Should you select Terrorism Coverage provided under the Act and the Act is terminated December 31, 2014, any terrorism coverage as defined by the Act provided in the policy will also terminate.

IN ACCORDANCE WITH THE ACT, YOU MUST CHOOSE TO SELECT OR REJECT COVERAGE FOR "CERTIFIED ACTS OF TERRORISM" BELOW:

<input type="checkbox"/>	I hereby elect to purchase certified terrorism coverage for a premium of \$ _____ 14 I understand that the federal Terrorism Risk Insurance program Reauthorization Act of 2007 may terminate on December 31, 2014. Should that occur my coverage for terrorism as defined by the Act will also terminate.
<input type="checkbox"/>	I hereby reject the purchase of certified terrorism coverage.

Policyholder / Applicant's Signature

Ohio Interscholastic Athletic Administrators
Association

Named Insured / Firm

Print Name

TBD

Policy Number, if available

Date



OIAAA BUDGET SUMMARY – PAGE 2 OF 2

OIAAA GENERAL BUDGET:

INCOME:

CONFERENCE PROFIT	\$10,700	
OHIO DUES	\$15,000 (300@50)	Last year was 335
OHIO UNIV CLASSES	\$400	Last year was \$439
NIAAA Royalties	\$1,000	Last year was \$1,074
TOTAL INCOME:	\$27,100	

EXPENSES:

<i>mtg Expenses</i>	<i>\$ 500.00</i>	
STIPENDS	\$8,500	
LEGAL FEES	\$1,000	
OFFICE SUPPLIES	\$1,000	
MILEAGE	\$7,650 – Cap of \$75 per meeting – 19 people for 6 meetings	
SECTION 2 MEETING	\$2,500 = 5 delegates with no more than \$500 reimbursement	<i>ALL EXPENSES.</i>
SCHOLARSHIPS	\$2,750	
NIAAA CONFERENCE	\$2,000 = 5 delegates with no more than \$ ⁵ 400 reimbursement	
SECTION 2 HOST	\$1,000	
NIAAA DONATION	\$250	
TOTAL EXPENSES:	\$26,650	



OIAAA BUDGET SUMMARY – PAGE 1 OF 2

CONFERENCE:

INCOME:

BOOTH FEES	\$28,000 (80 @ \$350)
SPONSORS	\$5,000
REGISTRATION	\$20,000 (200 @ \$100)
TOTAL INCOME	\$53,000

EXPENSES:

HOTEL	\$25,000 (assume 25% increase)	
DISTRICT ADVANCE	\$7,000	
PROGRAMS	\$1,500	Last year was \$1,346
AWARDS	\$2,000	Last year was \$1,751
BOOTH	\$6,800 (80 @ \$85)	
TOTAL EXPENSES	\$42,300	
CONFERENCE REVENUE	\$10,700	